

June 1, 2020

Dear JBC Family,

As Elders and Deacons, we want you to know that we have been praying for you and trust that each of you is doing well. As you may have heard announced, we will be resuming our services in person beginning this coming **Sunday, June 7**. We cannot tell you how excited we are about this, and we hope that you are too. We also know that some, even in your excitement, may have some apprehensions about getting together in the midst of this Pandemic. What follows are guidelines and information about our reopening this coming Sunday. Please read this carefully and if you have any questions or concerns, pass those on to us. We know there is a lot of information here. Part of that is to let you know that we have thought through this and taken it very seriously. We want to love our body well in re-opening. Keep in mind that most of these procedures will flow better, once we have done them once or twice, and one of the elders or deacons should be reaching out to you this week; we want to make sure that everyone gets this information.

Sections in Red indicate actions we need you to take.

- **Service Times:** We will be holding **two services**, to allow for social distancing. The first service will be at **8:30 a.m.** and the second service at **11:00 a.m.** Services will be identical, as far as music and preaching and each will last about 70-75 minutes.
- **Social Distancing:** Ushers will be seating everyone, so don't let the following information overwhelm you... Attached is a layout of JBC's sanctuary. There are 26 pews in the sanctuary, labeled A-Z. Numbers on the seating chart indicate the number of people and their locations. Space is set aside to best utilize the facility while maintaining social distancing. **Families** will be sitting in the back of the sanctuary, to allow for easier in and out and easier access to the restrooms, if needed, with larger families (those with 6-9 members) seated in the back on the left side, as you face the stage. There will be an empty section of a pew in front of each family unit, as you can see in the attached layout. **Older attenders and those needing assistance are asked to use the entrance in the back of the church, by the offices, and enter the sanctuary from the side door by the lift/elevator. Your seating will be in the front half of the right side of the sanctuary.**
- **Parking:** The parking area in the back of the church is reserved for **older attenders and those needing assistance.**
- **Extra Helpers Provided:**
 - **Parking attendants** will help to direct traffic, particularly those who need to park in the back of the church.
 - **Ushers** will walk attenders to their seats. Ushers will meet you near the outside doors to the church, so that people do not congregate in the foyer of the church or the vestibule.

- **Temperature takers:** Each entrance will be staffed by a person who will be using a no-touch digital thermometer, so that no one with a fever/high temperature enters the building. This is just another precautionary step.
- **Masks:** Please wear a mask as you come into the building and are seated. Once the service officially begins, masks are optional, because you will have the required social distance from those not in your family. You will need to wear masks again, as you prepare to leave at the end of the service.
- **Checking Temperature:** Please take the temperature of each person in your family **before** coming. If anyone is sick or has a fever, please stay at home and watch the service online. As indicated above, we will be taking attenders' temperatures on site, as a backup.
- **Arrival:** If attending the 8:30 a.m. service, please **plan to arrive between 8:10 and 8:25** so you can be seated. If attending the 11:00 a.m. service, **plan to arrive between 10:40 and 10:55**. Services will begin on time and we want all seated as we get started. It will take some time to get all people seated, so your help in arriving early is greatly appreciated.
- **Childcare/Nursery/Children's Church:** These are all cancelled at this time. Children will stay in the service with their families.
- **Bulletins and Outline Notes:** These will be set out in the pews before you arrive. Please take them with you and dispose of them, as we cannot reuse them.
- **Exiting:** At the end of the service, you will be dismissed by rows, starting from the back of the church for those sitting in the back half and from the front for those in the front half. **Ushers** will direct you.
- **Fellowship/Visiting:** There will be no Fellowship time in the Fellowship Hall after the services. We ask that you maintain social distancing as you visit outdoors. If attending the first service, please plan on leaving the grounds by 10:30 at the latest.
- **Calling to inform us about which service you will be attending:** We need you to contact Maria in the office at 603.532.6931 or maria.jaffreybible@gmail.com to let her know which service you will be attending and how many in your family are attending, by **Friday at noon**. She is normally there **Wed.-Thur. (10-3:30) and Fri. (10-1:30)**. She will check availability of seating. Once a service is full, you will be encouraged to attend the other service. We need to do this to comply with regulations for social distancing and 40% of capacity. Hopefully, no one will have a problem in attending the service being requested.
- **Walk-ins:** Those who just show up will be able to attend, provided there is space available, no one has a fever/high temperature, and they have masks.
- **Cancelling:** On Sundays, if you need to cancel, **please text Karen Faris, 603.591.8145**, as she will be assisting the ushers in seating. It is helpful to know if seats are freed up, especially if one of the services is full or near capacity.
- **Sanitizing:** We have purchased sanitizing misters which will be used to clean the sanctuary after use. Furthermore, because we do not have central air, air particles are not circulated throughout the building, which is a benefit.
- **Fans:** Fans stationed at the windows will blow inside air to the outside.

- **Hand-Sanitizers:** Four hand sanitizers are installed in the building
 - On the wall beside “The Cry” room.
 - On the wall across from the lift/elevator.
 - On the wall outside the men’s room across from the Fellowship Hall.
 - On the wall near “The Beautiful You” room.
- **Online:** We will continue to present the services online for those unable to attend. This first service, June 7, will be prerecorded on Thursday and we will utilize music from previous recordings for that taped message. Mark Crory will be away this coming weekend. We are planning to live-stream future services, as soon as our upgraded equipment arrives. We are working on getting set up to do this ASAP.
- **Needs:** It is imperative that we have volunteers, to be the hands and feet of Christ at this time. Our leaders are already much involved in different aspects of reopening of the church building, and there are only so many of us to fill all those needs. If you are interested in helping with **ushering, parking attendant duty, clean-up/sanitizing, or being a part of our new Video/Livestream Team**, please let us know.

Thank you for taking time to read through this. Though involved, the procedures will become secondhand to us over time, as we work through the learning curve. We look forward to hearing from you and to seeing you this Sunday, or at some point in the near future. Have a blessed week.

Your teammates in Christ,

JBC Elders (Bill McGonagle, Fouad Faris, George Slyman, Jared Vitello, Mark Crory, Mike Domingue, Paul Cartier) and Deacons (Barry Rhodes, Chris Luksha, Jay Hopkins, Joe Pipitone)

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